



Pennine Lancashire SCITT **Assessment Policy**

Aims:

Assessment of trainees at Pennine Lancashire SCITT will run continuously throughout the one year programme. It will be conducted in a number of different ways, please see below:

- Subject Knowledge Audits
- Weekly Mentor Meetings
- Lesson Observations
- Placement review points
- Academic Learning through Manchester Metropolitan University/University of Cumbria
- Professional Development File
- Standards file
- Triangulation meeting
- Professionalism – Part 2

Procedures

Each area of assessment is completed to ensure:

- Trainees are making progress towards meeting the Teacher Standards
- Trainees have effective weekly/termly targets
- Trainees record their attainment and progress throughout the year
- Trainees have set SMART targets to ensure development
- Trainees record their subject knowledge attainment and progress throughout the year
- Trainees gain their PGCE qualification alongside their QTS
- Trainees meet the Teacher Standards around professionalism

The Course Leader will hold mentor workshops. The purpose of the workshops is:

- To review previous terms process and procedures for assessing trainees
- To offer CPD training around coaching and mentoring
- To share good practice and update all processes and procedures in light of any developmental changes
- To ensure key messages are shared across the partnership
- To effectively collaborate across the partnership to share best practice

QA meetings that take place across each placement:

- Monitoring trainee progress
- Identifying additional training for the mentor team to lead into future workshops
- Highlighting good practice to share across the partnership
- Personalising and agreeing future actions



Additional Support:

Additional support packages are available for trainees who are not making expected progress during their ITE programme. The intention of these intervention strategies is to support trainee development and progress.

Cause for Concern:

Please refer to the Professional Progress Review Policy and flow chart should there be any issues with a trainees progress

PGCE

The PGCE is the academic element of the programme and is delivered by and assessed by MMU or University of Cumbria.

Please refer to the University's assessment policy for PGCE assessment and refer any concerns to University staff.

Date created: July 2019

To be reviewed: July 2020